



March 10, 2014

DIVISION MEMORANDUM
No. 123, s. 2014

**CONFERENCE FOR MUNICIPAL/DISTRICT TEACHERS'
ASSOCIATION/FACULTY CLUB PRESIDENTS**

**To: OIC, Assistant Superintendents
Education Supervisors/ Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. This Office announces the conduct of a **Conference for Municipal/District Teachers' Association/Faculty Club Presidents** at the DepED Cebu Province Conference Hall, IPHO Building, Sudlon, Lahug, Cebu City on March 18, 2014 from 8:00 AM to 5:00 PM.
2. Participants to this conference are the presidents of the Municipal/District Teachers' Association/Faculty Club.
3. Traveling expenses shall be chargeable against **local school/MOOE/SEF/PTA Funds**, while expenses for meals, snacks and other expenses relative thereto, shall be chargeable against **Division INSET Funds**, subject to availability and the usual accounting and auditing rules and procedures.
4. This Memorandum serves as participants' Authority to Travel.
5. Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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